



## Procedures required to join the Annual Meeting

- **Joining the Annual Meeting:**

- **Click the Zoom link;** if prompted, enter the Meeting ID and Passcode.

May 23, 2026

<https://tinyurl.com/fmk38yt9>

Meeting ID: 827 6191 7066

Passcode: 112574

Phone Only: 646-931-3860

One tap mobile

+16469313860,,82761917066#,,,,\*112574# US

- **Turn on your camera & microphone**

- Click **Start Video** (bottom left) to enable your camera. More information on enabling your camera on different devices is [here](#).
- Click **Unmute** (bottom left) to enable your microphone.

- **Rename yourself**

- Click **Participants** (bottom toolbar). If working from an iPad, you might need to tap the screen to open the bottom toolbar.
- **Hover your mouse over your name, click More (or the three dots that are inside the picture of a bubble) and then click > Rename.** On an iPad you may need to click on your name to open a menu to “Rename” yourself.
- **Enter your BP street address** (i.e. 56 Nehantic) and click **OK**.

- **Move to the breakout room associated with the first letter of your street name.**

- Wait for your address to be called and then provide the Personal Identification Number (PIN) communicated to you via email mid-May and resent the morning of the meeting. The email was sent to the address used to register for voting.
- Leave the breakout room.

- **Vote:** When you hear the announcement that it is time to vote, click on the “click here to vote” link provided to you via email mid-May and resent the morning of the meeting. The email was sent to the address used to register for voting. Be sure to click the “participant consent” box to submit your vote.