

Date Received: _____



6 Sunset Avenue
Niantic, CT 06357

EXHIBIT A

THE APPLICATION

Policy Relating to Construction and Improvements Requiring Access Over, Undertaken Upon, or Impacting BPBCA Property

It is understood that all BPBCA Properties are owned and governed by BPBCA, and the responsibility to protect all such BPBCA Properties resides with the Board of Governors on behalf of the Members. The purpose of this application is to outline the intended Covered Work by a Member, as a prelude for BPBCA review.

Photographs time and date stamped (either in digital form or in three inch by five inch printed format) of the BPBCA Property prior to commencement of construction will be taken by the applicant, and submitted with this request, to document the pre-construction condition thereof.

The applicant understands and agrees that by being granted permission to use BPBCA’s Property, subject to approval of this application and issuance of a Temporary License Agreement, is conditional on returning all properties to pre-construction or improved condition when the Covered Work is completed.

Failure to restore BPBCA Property to the pre-construction condition or better condition may result in a delayed Certificate of Completion from the Access Supervisor and/or a Certificate of Zoning Compliance from the Association Zoning Enforcement Officer, until restoration has been satisfactorily addressed.

A Performance Bond for the full restoration, as required by this policy and requested by the Access Supervisor, shall be in place before final approval is issued. The Performance Bond will be returned upon full restoration to the satisfaction of the Access Supervisor. Erosion control methods must be used to prevent drainage into the road, storm drain, or adjacent property.

The terms used in this Application shall have the same definitions as the accompanying Policy Relating to Construction and Improvements Requiring Access Over, Undertaken Upon, or Impacting BPBCA Property.

Please attach all relevant supporting documents as required per Policy.

Applicant’s Name:

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Applicant’s Address:

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Telephone Number:

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Email:

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Date of pre-Application
meeting with Access
Supervisor:

Temporary License Area – Map or deed identification of BPBCA Property to be Impacted:
(describe and attach graphic plan of impacted area)

Type of Use Requested / Description of Covered Work/Site Plans if necessary:

Description of Impact(s) on BPBCA Property and Options to Mitigate Impact(s):

Estimated Cost to Restore BPBCA Property
 (to current or better condition)

Temporary
 License Term:

Estimated Start Date: Estimated End Date:

Contact information for lead contractors, Connecticut licensed engineers, architect, surveyor; etc.

Engineer: Phone:
 Email:

Surveyor: Phone:
 Email:

Contractor Phone:
 Email

Contractor: Phone:
 Email:

Architect: Phone:
 Email:

Permits required by Agency:

AGENCY	Permit #	Issue Date

It is required that *completed* applications be filed with the BPBCA Access Supervisor and submitted to the Board at least two weeks prior to regularly scheduled Board meetings. It is further understood by the applicant that BPBCA is held harmless for damages or loss to property of homeowner or contractor using BPBCA property.

Please also note that Member must attend Board meeting where Application is scheduled to be reviewed per published Board agenda.

Applicant Signature:

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Co-Applicant Signature:

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Date:

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BPBCA Approvals

Access Supervisor:

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Date:

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BPBCA Chairperson:

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Date:

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